



Administration Office (781) 581-8600
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Neighborhood Development Fax (781) 593-4350
Rental Assistance (781) 581-8700
Rental Assistance Fax (781) 586-9478

10 Church Street
Lynn, Massachusetts 01905

Executive Director
Charles Gaeta

Curwin Circle Management Office (781) 598-3663
State Housing Management Office (781) 581-8700
Wall Plaza Management Office (781) 581-8606
Maintenance Office (781) 598-3434
Admissions Office (781) 581-8760
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BOARD OF COMMISSIONERS
AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on Tuesday, May 15, 2018 at 5:00 p.m.

I. Roll Call of Commissioners

II. LHAND Staff present and Guests noted

III. Submission of Documents in Compliance with Chapter 626

IV. Acceptance of Minutes of Meeting of Tuesday, April 10, 2018

V. Correspondences for Commissioners' Information and Files

VI. NEW BUSINESS

- 1 Board to vote to accept the bid and award contract to RAD Sports, Rockland, MA for fence replacement at Essex/Tilton, 94 Jefferson Street and 116 Empire Street. Total cost of contract is \$38,965.00.
- 2 Board to vote to enter into a contract with KP Law, P.C. to provide legal services related to refinancing of a borrowing for an energy performance project.
- 3 Board to vote per the recommendation of Michelle Lyons to approve the certification and submission of SEMAP to HUD.
- 4 Board to vote per the recommendation of Greg Matheson to discard obsolete equipment. Asset total value is below \$500.00.
- 5 Board to vote to submit a letter of consideration to be a consultant to the Lynn Home for Woman.
- 6 Board to vote to approve the following fiscal items:
 - a. State Housing Year End Financials Statements
 - b. State Housing Year End Financials Statements
 - c. State Housing Year End Financials Statements
 - d. State Housing Year End Financials Statements
 - e. State Housing Year End Financials Statements
 - f. State Housing Year End Financials Statements
 - g. State Housing Year End Financials Statements
- 7 Board to vote per the recommendation of Charles Gaeta to decline the management of the Gateway North Property.

VII. COMMITTEE REPORTS

1. Monthly Treasurer's Report
2. Personnel Sub-Committee
3. Executive Director's Monthly Report of Activities

VIII. PREVIOUSLY TABLED BUSINESS

IX. ANY OTHER BUSINESS

1. Gateway North Ribbon Cutting Ceremony will be held on June 26th, 2018 at 3:00 PM
2. Discussion on Housing Assistance Payment (HAP) shortfall

ADJOURNMENT

2018 MAY 10 A 10:52
CITY CLERK'S OFFICE



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2018 MAY 10 A 10:52

CITY OF LYNN
CITY CLERK'S OFFICE

Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a **REGULAR MEETING** of the Lynn Housing Authority & Neighborhood Development to take place at **5:00 p.m. at 10 Church Street, Lynn, Massachusetts 01902 on May 15, 2018.**



Secretary Ex-Officio
Charles Gaeta

Attachment

A copy of the **Notice of Meeting**, pursuant to Section 23B of Chapter 39 of General Laws, with the **Certificate As To Service Of Notice Of A Regular Meeting** attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

Certificate As To Service Of Notice Of Meeting

(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on **May 10, 2018**, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a **Notice of Meeting** of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto **May 10, 2018.**



Charles Gaeta
Secretary Ex-Officio