



CITY OF LYNN

INSPECTIONAL SERVICES DEPARTMENT

Room 401, Lynn City Hall, Lynn, MA 01901 Tel: (781) 598-4000 Fax: (781) 477-7031 ISDOnline@LynnMa.gov

APPLICATION FOR CERTIFICATE OF INSPECTION

Applicant must provide a copy of owner's/registered agent's license or ID

Check the inspection type requested:

Rooming/Lodging House Group Home Home Occupation Certificate of Inspection

Address: _____ Applicant name: _____

Name of premise: _____ Applicant phone #: _____

Purpose of premise: _____ Description of use: _____

Applicant E-mail address: _____

Certificate/Permit to be issued to: _____

Mailing address for certificate to be sent: _____

Name of owner(s) including trustee, beneficiary, corporation or LLC: _____

Named Principal if owner is a partnership, corporation, etc.: _____

Owner's mailing address: _____ Owner's phone: _____

Owner(s)/Agent signature & title: _____

By signing you affirm that the information stated on this application is true and that you have the full authority as owner/principal of premises listed above.

Rooming/Lodging House applicants only:

Number of bedrooms: _____ Number of occupants: _____ Number of floors: _____

Name of dumpster company: _____ Times emptied per week: _____

Home Occupation applicants only:

Council Consent: Yes No Zoning Board of Appeals: Yes No

Certificate of Inspection applicants only:

License(s) or Permit(s) required for the premises by other governmental agencies:

License or Permit Name	Issuing Authority
_____	_____
_____	_____
_____	_____

Fees:
Building \$ _____ Health \$ _____ Fire \$ _____ Total fees for application \$ _____

Certificate of Inspection Fee Types

Building Fees

<input type="checkbox"/> Assembly- Theaters, clubs, halls accommodation >400 patrons	\$150
<input type="checkbox"/> Assembly- Theaters, clubs, halls accommodating <400 patrons	\$100
<input type="checkbox"/> Assembly- Churches, low density, recreational use	\$75
<input type="checkbox"/> Assembly- Stadium & special amusement buildings	\$150
<input type="checkbox"/> Assembly- Schools	\$75
<input type="checkbox"/> Institutional- Jails, hospitals, nursing homes, etc.	\$100 + \$2 per bed over 100 beds.
<input type="checkbox"/> Residential- Hotels, lodging houses, etc.	\$100 first 5 bedrooms + \$10 per room
<input type="checkbox"/> Residential- Multi-family	\$100 + \$10 per additional unit
<input type="checkbox"/> Limited Group Residence/Group Home	\$50
<input type="checkbox"/> Detoxification Facility	\$100
<input type="checkbox"/> Daycare/Childcare center	\$50
<input type="checkbox"/> Summer Camp	\$50
<input type="checkbox"/> Re-inspection	\$30

Health Fees

<input type="checkbox"/> Lodging House	\$100 for first 5 bedrooms plus \$10 per additional bedroom
<input type="checkbox"/> Group Home	\$100 for first 5 bedrooms plus \$10 per additional bedroom

Fire Fees

<input type="checkbox"/> Certificate of Inspection	\$50
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