

Street Opening	
Street Obstruction	
Driveway	
Street Closing	
Dumpster	
Demolition	
Other	

CITY OF LYNN

STREET OPENING PERMIT APPLICATION

LWSC Given 72 Hours Notice Yes No
 City Council Approval Required Yes No
 Special Conditions Attached Yes No
 Road Closure Required Yes No

PERMIT # _____

PERMIT ISSUED: _____

PERMIT EXPIRES: _____

Dig Safe Number: _____

A valid dig safe number is required for all permits, excluding street obstructions and dumpsters.

Applicant: _____

Contractor: _____

Contact Person: _____

Contact Person: _____

Address: _____

Address: _____

Office Phone: _____

Office Phone: _____

Cell Phone: _____

Cell Phone: _____

Email: _____

Email: _____

Location of Proposed Work: _____

Describe Nature of Proposed Work: _____

OPENING IN STREET: YES NO

OPENING IN SIDEWALK: YES NO

OPENING IN DRIVEWAY APRON: YES NO

OPENING IN GRASS PLOT: YES NO

CURB CUT: YES NO

OPENING IN TRAFFIC ISLAND: YES NO

Name of Insurer: _____

Date Policy Expires: _____

Name of Surety: _____

Bond Number: _____

Date Policy Expires: _____

Amount of Bond: _____

The Permittee is required to notify this office at least 24 hours before the date and hour work is to begin. 781-268-8000 x20.

Excavation Dimensions:

Length: _____ Width: _____

Total Square Footage: _____

Starting Date: _____

Completion Time: (days) _____

This is to certify that I am familiar with the rules, regulations and ordinances of the City of Lynn and attest that I will do all work in conformance with said rules, regulations and ordinances.

Applicant's Signature

Date

Application for Permit: _____ Approved _____ Approved as Noted _____ Denied _____ Date: _____

Application Check No. _____ Amount Paid: _____

COMMENTS: (Will be used by the Engineer to note special conditions under which permit is issued or to explain reasons for denial)

Temp. Patch Size: Length _____ Width _____ Square Feet: _____ Temp. Insp. Date: _____

Actual Opening Size: Length _____ Width _____ Square Feet: _____ Final Insp. Date: _____

Engineer's Signature: _____

FOR INSPECTOR

GENERAL CONDITIONS:

1. The Permittee shall carefully observe the ordinances, rules and specifications adopted by the City of Lynn to govern the work covered by this permit. Failure to observe said ordinances, rules and specifications may result in revocation of this permit.
2. All work shall be in accordance with the Department of Public Works rules and specifications regulating street excavation, curb cuts, sidewalk and street construction, sanitary and storm sewer installations.
3. The Permittee shall give notice to the Department of Public Works, Engineering Office, 24 hours in advance of excavation.
4. A copy of this permit shall be kept at the work site and shall be available to Public Works or Public Safety officials upon request.
5. No work shall result in the concentration and discharge of surface or subsurface water into public or private property without permission of the owner.
6. The permit is null and void unless a valid DIG SAFE number appears on the permit form.
7. It is the permittee's responsibility to provide bond and certification of insurance, indemnification of the City of Lynn, traffic control plan and waiver of claims, as required before the issuance of a permit. Work resulting in violation of the City of Lynn ordinance will be reconstructed to conformance at the applicant's expense.
8. All materials, workmanship and job protective measures, including the use of barricades and police officers, if and when needed, shall be in line with good construction practice set forth in the "Manual on Uniform Traffic Control Devices" and the Massachusetts Department of Public Works manual of "Standard Specifications for Highways and Bridges" subject to the written approval of inspection by the Commissioner of Public Works or his designee. All work, in any event, must be performed to good construction standards to the complete satisfaction of the Commissioner of Public Works or his designated inspector. The contractor shall remain responsible for, and shall warrant and guarantee, the quality of all work including excavations, connections, pipe laying and construction of structures for a period of thirty six (36) months from the date of final inspection.
9. No construction activity shall occur between the hours of six PM and seven AM without the approval of the Commissioner of Public Works or his designee.
10. No Street shall be closed nor detour established without the approval of the Chief of Police, Fire Chief and Commissioner or his designee.
11. No materials shall be stored within the public way outside of working hours without the approval of the Commissioner of Public Works or his designee.
12. Backfill and compaction of all trenches and openings shall be as outlined in Addendum B.
13. The permit applicant hereby authorizes the City of Lynn to make emergency temporary repairs to any street right of way excavation as may be necessary to insure the safety of pedestrians and vehicles and to charge the cost of said repairs to the applicant.
14. The Commissioner of Public Works, or his designee, may revoke this permit at any time should the permittee fail to conform to the City of Lynn Permit Manual.