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LYNN, MASS

DEPARTMENT OF PUBLIC WORKS

(781) 268-8000 FAX (781) 477-7074

PINE GROVE CEMETERY COMMISSION

145 Boston Street
Chairman: Arthur Dulong III

AGENDA

**Tuesday, November 13, 2018
3:30 p.m.**

1. Approve minutes of meeting held on October 2, 2018.
2. Approve bills for payment through October 25, 2018.

NEW BUSINESS

3. Boston Private Bank & Cemetery Perpetual Care Trust Worksheet – Portfolio ending market value as of September, 2018: \$ 7,278,920.19
Cemetery Perpetual Care Trust worksheet:

	August 2018	September 2018
Boston Private Bank	\$7,275,707	\$7,278,920
Eastern Bank	\$64,572.61	\$70,602.37

4. Land Grade Activity Worksheet: Fund Balance \$ 786,570.
5. Residency Issues – What should be requested of Funeral Homes for proving residency and can all single graves be for Lynn residents only. Also if a deceased was a Lynn resident but no family members are can the grave be listed as “in the Estate OP” even though the family will have use of the grave and what proof should be provided?
6. Decorations – can an amendment be made to the Rules and Regulations that all decorations can be no higher than three feet
7. File Cabinets – The Cemetery files are in need of expanding. Can a purchase be made for three new files.
8. Approve additional funds for seasonal cemetery workers extension \$24,392.00 from August through October 2018.