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Administration Office (781) 581-8600
Administration Fax (781) 592-6296
Neighborhood Development (781) 581-8600
Neighborhood Development Fax (781) 593-4350
Rental Assistance (781) 581-8700
Rental Assistance Fax (781) 586-9478

10 Church Street
Lynn, Massachusetts 01905

Executive Director
Charles Gaeta

Curwin Circle Management Office (781) 598-3663
State Housing Management Office (781) 581-8700
Wall Plaza Management Office (781) 581-8606
Maintenance Office (781) 598-3434
Admissions Office (781) 581-8760
TTY (781) 477-2837

BOARD OF COMMISSIONERS
AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday, September 13, 2016 at 5:30 p.m.**

- I. Roll Call of Commissioners**
- II. LHAND Staff present and Guests noted**
- III. Submission of Documents in Compliance with Chapter 626**
- IV. Acceptance of Minutes of Meeting of August 9, 2016**
- V. Correspondences for Commissioners' Information and Files**
- VI. NEW BUSINESS**

- 1. Board vote to accept Certificate of Substantial and Final Completion from Enterprise Equipment for the 18 Bond Street elevator equipment replacement. All work reviewed and approved by RDK Engineering. Final cost of \$580,442.75 which included an added change order in the amount of \$1942.75.
- 2. Board vote to accept Certificate of Substantial and Final Completion from JC Cannistraro for the 170 South Common Street and 37 Green Street fire pump replacement project. All work reviewed and approved by RDK Engineering. Final cost of project \$298073.97
- 3. As recommended by RDK Engineering award contract for the elevator equipment replacement project at 95 Tremont Street to Contractors Network in the amount of \$593,000.00.
- 4. Board vote to renew the LHAND Security Services contract with SecurAmerica for 1 year at the current amount of \$ 67,059 for 80 hours per week for security guards. This would be the 2nd year of our 3 year contract.
- 5. Board vote to renew the LHAND Payroll Services contract with Harpers Payroll Services for 1 year at the current contract rates – estimated at \$ 9,010. 80 per year. This would be the 2nd year of our 3 year contract.
- 6. Board vote to accept a transfer of land located at 29 Parrot Street from the City of Lynn.
- 7. Board vote to transfer the parcel of land at 29 Parrot Street from LHAND to the Neighborhood Development Associates.
- 8. Joe Scanlon to provide the Board with an update on Financial Matters.

VII. COMMITTEE REPORTS

- 1. Monthly Treasurer's Report
- 2. Personnel Sub-Committee
- 3. Executive Director's Monthly Report of Activities

VIII. PREVIOUSLY TABLED BUSINESS

IX. ANY OTHER BUSINESS

ADJOURNMENT

