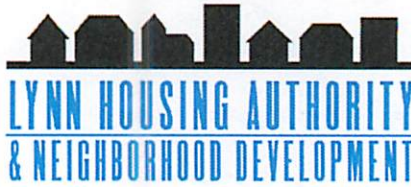


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Administration Office (781) 581-8600
Administration Fax (781) 592-6296
Neighborhood Development (781) 581-8600
Neighborhood Development Fax (781) 593-4350
Rental Assistance (781) 581-8700
Rental Assistance Fax (781) 586-9478

10 Church Street
Lynn, Massachusetts 01905

Executive Director
Charles Gaeta

Curwin Circle Management Office (781) 598-3663
State Housing Management Office (781) 581-8700
Wall Plaza Management Office (781) 581-8606
Maintenance Office (781) 598-3434
Admissions Office (781) 581-8760
TTY (781) 477-2837

BOARD OF COMMISSIONERS AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday, December 13, 2016 at 5:30 p.m.**

- I. Roll Call of Commissioners**
- II. LHAND Staff present and Guests noted**
- III. Submission of Documents in Compliance with Chapter 626**
- IV. Acceptance of Minutes of Meeting of November 8, 2016**
- V. Correspondences for Commissioners' Information and Files**
- VI. NEW BUSINESS**

1. Board vote to renew the LHAND Payroll Services Contract with Harpers Payroll Services for 1 year. This will be the last year of the 3 year contract we signed in January 2015.
2. Renew auto insurance with Safety Insurance for all LHAND vehicles and equipment (except 2012 Ford 15 seat van). Premium for year is \$19,470.00. Duffy Insurance is the agent.
3. Renew auto insurance with Arbella Protection for the 2012 Ford F350 15 seat passenger van. Premium for year is \$6,597.00. Duffy Insurance is the agent.
4. Reject only bid received, for the Video Surveillance System Project, from Intellibeam, Boston MA. Bid was not in accordance to specifications and project will need to be re-bid.
5. Close out the selective walkway paving at Curwin Circle with Superior Sealcoat. Final cost \$14,777.
6. Board vote to approve and sign contracts for outreach for the new lead grant.
7. Board vote to approve entering into an agreement with Eastern Bank for Insured Cash Sweep Services for *selected* bank accounts for the purposes of increasing the rate of interest.

VII. COMMITTEE REPORTS

1. Monthly Treasurer's Report
2. Personnel Sub-Committee
3. Executive Director's Monthly Report of Activities

VIII. PREVIOUSLY TABLED BUSINESS

IX. ANY OTHER BUSINESS

ADJOURNMENT