



# Request for Death Certificate Form

## City of Lynn

Lynn City Hall  
3 City Hall Square, Room 201  
Lynn, MA 01901  
781-586-6725 ~~ Fax 781-477-7032

**FEE:** All certified copies are **\$15.00**

Did death occur in Lynn? \_\_\_\_\_

If not Lynn, where? \_\_\_\_\_

Name of deceased: \_\_\_\_\_

Date of Death: \_\_\_\_\_

Daytime Telephone Number: \_\_\_\_\_

Number of copies requested: \_\_\_\_\_

**Please allow 10 to 14  
days for request for mail.**

\*Please send the following items with your request:

- Self-addressed stamped envelope
- Check or Money Order payable to City of Lynn for exact amount (\$15.00 per copy)

### **EXPEDITED REQUESTS:**

**BY PHONE:** We also offer same-day regular mailing of certificates by CREDIT/DEBIT CARD. The fee is \$25.00 for the first copy, then \$10.00 for each additional copy. Please call us with your request and card information and we will send out your certificate the same day.

**OVERNIGHT MAIL SERVICE:** The certificate can be sent through the U.S. Mail for an additional \$25.00 (anywhere in the United States). If out of country, please call and we will find out the cost by U.S. Mail.